

Appendix B Initial Recruitment Letter



THE UNIVERSITY OF CHICAGO
SURVEY LAB

6030 South Ellis Avenue
Chicago, Illinois 60637
Tel 773- 834-3843 fax 773-834-7412

DATE

Dear TEACHER'S NAME,

You are receiving this questionnaire because you were enrolled in a tuition-paid professional development program that provided teaching resources, a visiting program coordinator to facilitate with the use of these resources, and four graduate-level courses relevant to math teachers: three in algebra and one in formative evaluation.

We are asking for your help in evaluating that program. The University of Chicago Survey Lab has been engaged to conduct a survey about whether and how the training you received as part of the program affected your teaching at the time and/or continues to affect your teaching now. The survey only takes about **10 minutes** to complete. **Your responses are confidential.** We will not link your name to any of your responses. Results will only be presented in summary form.

Although your participation in this survey is voluntary, it is very important to the evaluation that we hear from everyone who enrolled, even if you did not remain in the program until the end. In consideration of your time, we will **send a check for \$15 as a token of our thanks to all those who help** with the evaluation by completing a questionnaire.

We appreciate your time and help!

Sincerely,

Martha Van Haitsma, Ph.D.
Co-Director
University of Chicago Survey Lab
773-834-3674
mvh@uchicago.edu

Your rights as a participant in this evaluation research are protected by the University of Chicago's Institutional Review Board (IRB). If you have questions about your rights or or complaints about the way the study is being conducted, please contact Brian Schwegler at baschweg@uchicago.edu or (773) 702-5064 and refer to protocol H07059.