Action Plan to Improve Student Achievement
through Parent Involvement: IMPROVED ATTENDANCE

School Year: _____

_____   _____ _____ _____
Name of School   Unit   Cluster   Area

_____   _____
School Address   Telephone Number

_____   _____
LSC Chairperson Signature   Principal Signature

_____   _____
NCLB Chairperson Signature   Additional Commitment Signature

Which stakeholders contributed to the completion of this plan? Check all that apply.
___Parents/Primary Caretakers   ___Support Staff (non-instructional)
___School Principal   ___Community Members
___Other Administrators   ___Partnership Facilitator
___Local School council Members   ___ Students
___Teachers   ___ _____

How did stakeholders participate in decision-making?
___through group discussion   ___meetings and/or workshops   ___surveys

___ _____(other)

Date of Completion of this Plan: _____

Goal for Attendance for this School Year:

Student Attendance Rate: Last School Year: _____%

Target set for the school: _____%

Parents' Value Added: Involved parents will increase student attendance and on-time arrival to school so that our school exceeds the target. The following plan will increase parent involvement to support this progress. It is based on the school's policy and compact for effective parent involvement and focuses on progress that is essential to NCLB.

Our Plan to Support Our School's ATTENDANCE Progress
Plan para Apoyar el Progreso de ASISTENCIA de Nuestra Escuela

Our Goal / Nuestra Meta _____

_____

The basic plan / el plan básico: _____

_____

_____

_____

Stakeholder Roles and Responsibilities / El Papel de los Responsables

Stakeholders **Responsables**	*How They Will Participate / Como Participarán*
School Administration Administración Escolar	
School Support Staff Personal de Apoyo Escolar	
Teachers Maestros(as)	
Parents Padres	
Community Comunidad	
Students Estudiantes	

Parent Involvement Activities and Structures Support this Plan

Type of Activity—Based on the Epstein Framework*	Activities and Structures to Support Parent Involvement to Increase Attendance / Actividades y Estructuras para Apoyar Participación de los Padres e Incrementar Asistencia
1. *Parenting* / Padres Assist families in understanding child development, assist schools in understanding families	
2. *Communicating* / Comunicación Establish effective school-to-home and home-to-school communications.	
3. *Volunteering* / Voluntarios Provide training, a variety of opportunities, and ways for parents to support student and school progress.	
4. *Learning at Home* / Aprendiendo en Casa Support a variety of learning activities at home.	
5. *Decision-Making* / Tomar Decisiones Provide a range of organizations and opportunities for parents to participate actively in school decisions and governance.	
6. *Collaborating with Community* / Colaborando con la Comunidad Coordinate community agencies and businesses to provide services and supports to students, families, and the school.	

This page includes the six types of involvement identified by Joyce Epstein and presented in Epstein, J.L., et al, School, Family, and Community Partnerships: Your Handbook for Action, Thousand Oaks, CA: Corwin Press, 1997.

Start clearly / Comienza Claramente

How we will introduce the plan to the school community
Como introducir el plan a la comunidad escolar

Time-Line for the **Start-Up** */* Linea de Tiempo para el **Comienzo**

When Cuando	What Happens Que Sucede	Who Is Responsible? ¿Quién es Responsable?	Who Checks? ¿Quién Revisa?

Continue effectively / Continua Efectivamente
Time-Line for Implementation / Linea de Tiempo para Implementar

When Cuando	What Happens Que Sucede	Who Is Responsible? ¿Quién es Responsable?	Who Checks? ¿Quién Revisa?

Monitor the plan. *How we will make sure it happens.*
Monitorea el plan. Como estaremos seguros de que sucederá.

_____

_____

_____

_____.

Progress Log / *Registro de Progreso*
This form will be used to keep track of progress / *La tabla se utilizará para anotar el progreso*

	Quarter Progress ⤴ *Progreso*	Quarter Progress ⤴ *Progreso*	Quarter Progress ⤴ *Progreso*	Quarter Progress ⤴ *Progreso*
Percentage gains on attendance	Target / *Meta*:	Target / *Meta*:	Target / *Meta*:	Target / *Meta*:
	Actual:	Actual:	Actual:	Actual:
Number of Parents Actively Involved in the Progress / *Número de Padres involucrados en el Progreso*	Target / *Meta*:	Target / *Meta*:	Target / *Meta*:	Target / *Meta*:
	Actual:	Actual:	Actual:	Actual:

Recognize the progress. *How we will celebrate the achievements.*
Reconoce el progreso. Como celebraremos los logros.

_____

_____

_____

_____.