Focus, Support, Organize Writing

I can write with clarity.

Who is my reader? _________________________________

What is the focus—what is the Main Idea I will communicate?

Information to include to make that idea clear to this reader:

____  ______________________________________________________
____  ______________________________________________________
____  ______________________________________________________
____  ______________________________________________________
____  ______________________________________________________
____  ______________________________________________________
____  ______________________________________________________
____  ______________________________________________________

Get It Across: Organize Your Writing

Number it in the order you will include it.

Then write.  Be sure to keep the focus clear.