

WORK QUALITY REPORT

Use this form to report on the work you observed.

Name: _____ **Date:** _____

Student you observed: _____

Task: _____

Quality	Exemplary	Appropriate	Could Improve
✓ Used tools carefully			
✓ Followed directions accurately			
✓ Solved problems constructively			
✓ Communicated appropriately			
✓ Demonstrated professionalism			
✓ Stayed on task and on time			

Commendation—what was particularly effective?

Recommendations to enhance this work:
