

Parent Workshop Planner

An outline to guide planning by extended learning partners and school staff to organize parent workshops.

The section includes an example of a chart that can be used to explain standards and how activities can help students reach them.

Parent Workshop Planner

Agency Partner Presenters/Facilitators	School Presenters/Facilitators

Date and Time: _____

Location: _____

Topic: _____

Outcomes:

Who will attend?

How will they be invited?

How will they be reminded?

What will participants do?

What will they receive?

How will you evaluate the session? *(Recommended: Ask participants to complete a form on which they note—What was useful; what they will do next; what they want the school/agency to provide for future workshops.)*

How will they get “follow up” on the session?

How will you communicate the outcomes to the school administration?

Additional Notes/Plans:

Learning Goals and Parent Actions

The following charts present the standards for three Illinois Literacy Learning Goals. These goals and standards are the building blocks for learning in every subject.

The third column is very important. From homework to volunteering through joining the Local School Council, every parent makes a vital difference. Use the third column to make plans to support your school's work to meet the Illinois Learning Standards. How will the school increase parent involvement to expand literacy? Column 2 lists examples of ways to reach the standards, strategies parents and teachers can help students apply. The Competency Toolkit (Part 3) provides more examples.

Learning Goal 1: Read with Understanding and Fluency

Standard	Effective Ways to Build this Competence	Parent Action Plan
<i>1A Figure Words Out</i> Apply word analysis and vocabulary skills to comprehend selections.	Draw pictures of what words mean. Make glossaries of words you find when you read about a topic.	
<i>1B Get the Message</i> Can apply reading strategies to improve understanding and fluency.	Read aloud and "think aloud"—model how to read. Use charts and diagrams to "map" what you read.	
<i>1C Read the World</i> Can comprehend a broad range of reading materials.	Choose a topic and read fiction and non-fiction about it.	